

Code of Conduct for Students in Extra Curricular Activities & Academic Eligibility for Participation in Extra-curricular Events

Code of Conduct for Students in Extra Curricular Activities

A student representing the Ballston Spa School District in an extracurricular activity must be a good citizen of the school and community. Any student who fails to live up to this standard will meet with the advisor and principal or designee. At this meeting, disciplinary action may be taken which may include removal from the activity for the remainder of the year.

A. Conditions for Participation

Students are expected to commit themselves to an activity membership, attendance at meetings, functions and rehearsals for the year. When this commitment is not fulfilled, the advisor shall review the student's participation.

1. Students are expected to attend all meetings, functions and rehearsals unless excused by the advisor. It is the student's responsibility to notify the advisor in advance, if possible, of any circumstances, which would prohibit attendance at meetings, functions and rehearsals other than absence from school. Failure to comply may result in disciplinary action ranging from a verbal warning to dismissal from the club dependent upon the nature and/or frequency of the offense.
2. A student, who is absent from school, will not be eligible for participation in any club meeting or event on the day he/she is absent. The advisor may permit participation when in his/her judgment, the absence is unavoidable and supporting documentation signed by a parent or guardian is provided.
3. Students are expected to be in school on time on a daily basis. Students will not be eligible for participation in any club meeting or activity that day if they do not report to attendance office prior to the end of the first block. Students who report to school after first block must present a legitimate written excuse signed by a parent or guardian in order to participate. (ex. Doctor's appointment)
4. Student's absence(s) from meetings, functions and rehearsals due to mandatory participation in family activities will not jeopardize the student's membership status. However, it is important to note that upon his/her return to the activity, another member may hold the position previously held by the student.
5. Participation in other school related or non-school related activities, while participating in another activity, is encouraged from an educational standpoint. Students, however, need to prioritize their activities especially when conflicts occur. If a student's participation in these or similar activities or programs significantly impacts the students ability to attend meetings, functions or rehearsals on a regular basis, the advisor will

meet with the student and a decision will be made as to membership status based upon the commitments of the student and the fairness to the other members of the activity.

6. Any student, who uses, sells or is in possession of any controlled substance(s), alcohol, tobacco products, illegal drugs, or drug paraphernalia other than those prescribed by a physician, may be immediately suspended from his/her activity for a period of twenty weeks on the first offense.
 - a) In order to be eligible for participation in subsequent activities during the same school year, the student may be required to enter into a substance abuse counseling program and be working to the satisfaction of the counselor before being allowed to resume participation in an activity.
 - b) For a second and subsequent violation, the student may be suspended from participation in all extracurricular activities for one calendar year from the date of notification of the violations. Violation(s) of this policy will be cumulative beginning with a student's entrance into the ninth grade.
7. As a member of an activity, students should be mindful that they represent their school, family and community. Activity members are expected to, and have an obligation to, conduct themselves as good citizens both in and out of school and the community. Students are expected to refrain from exhibiting any behavior(s) that violates the principles of good citizenship. Any violation of the code of conduct will be subject to review for disciplinary actions by the advisor and building principal. Disciplinary action may include, but is not limited to, suspension or expulsion from the club dependent upon the severity of the offense.
8. A student who is arrested or convicted of a crime, either misdemeanor or felony, may be suspended from participation until the legal matter is resolved. Upon resolution, the District shall take additional disciplinary and/or corrective action, if warranted.

Academic Eligibility for Participation in Extra-curricular Events

All students who participate in extra-curricular activities (including athletics and clubs) will have their academic progress monitored by their respective coach/advisor at least every 5 weeks (see section A2 for specific review periods) during the applicable school season(s). Any student who is failing or receives an incomplete in any class will be subject to the following eligibility policy.

A. Review Periods/Scores to be evaluated:

1. Final grade for previous school year (usually June grade, unless summer school was attended)
2. Every 5 weeks throughout the current academic school year, consisting of (Interim Report 1, Q1 Report Card, Interim Report 2, Q2 Report Card, Interim Report 3, Q3 Report Card, Interim Report 4).
3. Any time a course is completed, the final course grade will be used to determine eligibility
4. For full year courses, the current cumulative grade will be used to determine eligibility, but individual marking period grades that are below passing, will require students to seek additional instruction even if the cumulative GPA is passing.
5. Any student who attends summer school and receives credit for a course they failed the previous year, shall have the summer school grade used to determine their academic eligibility.
6. Any course that has been failed, and is not retaken, will result in a 10 day review of the current courses being taken at the start of a semester in order to determine eligibility.

B. Students failing one course:

1. Any student failing one class at one of the given review periods outlined above will be immediately placed on academic probation, potentially limiting the student's ability to participate in events/contests. Students will be allowed to practice/rehearse while they are on probation. (NOTE: coaches may receive grade reports before they are mailed home, since they are generated in the electronic database before they are physically printed)

2. Academic probation will include the following terms and conditions:
 - a. The student is required to seek additional assistance in the subject that he/she is failing at least once a week, for the full five weeks until the next review period, for a minimum of 45 minutes.
 - b. The student must return a progress report to his/her coach/advisor, by the Friday of each week, stating that they have made acceptable progress (defined below) before they will be permitted to participate in any events/contests the following week. Failure to submit this form by Friday will result in the loss of eligibility the following week.
 - i. **Acceptable Progress:** Will consist of a student improving his/her grade numerically, on each progress report submitted, until their grade surpasses 65%.

C. Students failing two or more courses:

1. Any student failing two or more courses, at one of the given review periods outlined in section A2 above, will be suspended from participating in any contests/events until the following conditions are met.
 - a. Any student failing two or more classes will not be eligible to participate in any events/contests until the student has brought their grades up to the passing level in all but one subject area. Once the student is only failing one class, they will be placed on academic probation, and will be subject all the terms and conditions outlined in section B2 above.

D. Fall Sports/Clubs:

1. Any student participating in a club/sport that coincides with the beginning of the school year will be evaluated based on the following conditions.
 - a. The previous year's final grade for each course will be used for the purpose of determining academic eligibility. If a student failed two or more courses the previous year, they will not be eligible to participate in any events/contests until the 10th school day of the fall season, at which time their current grades will be reviewed by the coach/advisor or school administrator to determine if they are passing all of their courses.
 - i. If the student is passing all their classes at the time of the review, they are fully eligible to participate in all activities

- ii. If the student is failing one class at the time of the review, they will be placed on academic probation and subject to the terms and conditions outlined above.

- iii. If the student is failing more than one class at the time of the review, they will remain suspended from all events/contests until the Interim 1 reports are generated.

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Return this sheet to the Advisor

I have read the above rules and agree to follow them. I understand the consequences of my actions that violate these rules, as set forth above, which may include suspension or removal from the club/team.

(Student)

(Date)

I have read the above rules and am aware of their implication for my son/daughter. Further, I will do my best to see to it that he/she follows said rules. In addition, my signature confirms that my child has had no illnesses or injuries that should limit his/her participation in high school extra-curricular activities or athletics.

(Parent/Guardian)

(Date)

Address: _____

Telephone No: _____

(Home)

(Work)

(Cell)