

## Ballston Spa Sports Registration

From the athletics bcsd.org website click on the sport season you are looking to register for and click the Family ID link or type in the URL address:

<http://www.familyid.com/ballston-spa-athletics>

You will need the following information to complete your registration:

- Participant's name, birthday, phone number, grade, and sport
- Guardian's name, phone numbers, and email address
- Doctor's name and phone number
  - Health insurance card number
  - List of participant medications
  - Electronic versions of doctor's notes, physicals, carry orders (optional)

### Follow these steps:

1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.
2. Next click on the green **Register Now** button and scroll, if necessary, to the **Create Account/Log In** green buttons. If this is your first time using FamilyID, click **Create Account**. Click **Log In**, if you already have a FamilyID account.
3. **Create** your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select **I Agree** to the FamilyID Terms of Service. Click **Create Account**.
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your E-mail filters (spam, junk, etc.).)
5. Click on the link in your activation E-mail, which will log you in to FamilyID.com
6. Once in the registration form, complete the information requested. All fields with a red\* are required to have an answer.
7. Click the **Save & Continue** button when your form is complete.
8. Review your registration summary.
9. Click the green Submit Button. After Selecting 'Submit', the registration will be complete. You will receive a completion email from FamilyID confirming your registration.