

May 13, 2020

Dear Parent and Guardians,

We hope that you and your families are healthy and well during these unprecedented times. As you know, your child met with their school counselor prior to the closure to select courses for the 2020-2021 school year. We had originally planned to mail home a list of the courses your child selected. However, with school now closed through the end of the academic year we are unable to send that mailing as planned. Instead, we are asking students and families to review their course selections in their SchoolTool accounts. **Here's how to review your 2020-2021 course selections:**

1. Log into your SchoolTool account.
2. Click on your name on your home screen.
3. Click on the "Schedule" tab.
4. Click next to the "View" tab and select "Course Selections".
5. Click to change the year to "2020-2021".
6. Review your Course Selections below.

The screenshot shows the SchoolTool interface. At the top, there are navigation tabs: Contacts, Schedule (circled in blue), Attendance, Grades, Assignments, User Defined, and Notes. Below the tabs is a yellow header bar with the word 'STUDENT'. Underneath, there are two dropdown menus: 'View: Course Selections' (with a red arrow pointing to it) and 'School Year: 2020-2021' (with a blue arrow pointing to it). To the right of the 'School Year' dropdown is a red question mark icon. Below these elements, it says 'Credits Selected: 7'. A table lists the selected courses with their priority and credit values.

Course	Priority	Credit
HS1101 English 10 Regents		1
HS1158 Global History 10 Regents		1
HS1210 Geometry		1
HS1261 Earth Science Regents		1
HS1282 PLTW Human Body Systems	High	1
HS1352 Health Education		0.5
HS1390 PE Girls 9-10		0.5
HS1521 Concert Orchestra	High	1

****Please email your school counselor with any questions about your course selections as soon as possible.****

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The following courses will not be offered for the 2020-2021 school year. Your school counselor will contact you to discuss selecting a different course. Please email your school counselor if you have any questions.

Courses Not Offered for 2020-2021:

UHS/PLTW Principles of Engineering	UHS Forensics
Civil War Era: Memory & Symbol in our Time	Music in Our Lives
Best Sellers	CHS Music Fundamentals I
Global Literature	IB Theater, HL & SL Year 1 & 2
Accounting	IB Music, HL & SL Year 1 & 2
CHS Principles of Business Marketing	IB Biology, HL Year 1
CHS Business Computer Applications	IB Psychology, HL Year 1

Students enrolled in Advanced Placement (AP)/International Baccalaureate (IB) courses are expected to take AP/IB exams. Cost per exam ranges from \$95-\$125. Students enrolled in University in the High School (UHS)/College in the High School (CHS) courses have the opportunity to register for college credit. Cost per course ranges from \$150 to \$448. Payments will be collected in the fall. If the cost of an exam or course is of concern please reach out to your school counselor.

For detailed information about all courses and programs available and pricing for college level courses, please visit the Ballston Spa High School website for a quick link to the **2020-2021 Program Planning Guide**.

Sincerely,
High School Counseling Department

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